

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

ANNUAL COUNCIL – 26 MAY 2015

Title of report	SCHEDULE OF MEETINGS
Contacts	Head of Legal and Support Services 01530 454762 elizabeth.warhurst@nwleicestershire.gov.uk
Purpose of report	To agree the schedule of meetings for the forthcoming municipal year.
Council's Priorities	Value for Money
Implications:	
Financial/Staff	None.
Link to relevant CAT	None.
Risk Management	None.
Human Rights	None.
Transformational Government	None.
Comments of Head of Paid Service	The report is satisfactory.
Comments of Section 151 Officer	The report is satisfactory.
Comments of Deputy Monitoring Officer	The report is satisfactory.
Consultees	Corporate Leadership Team Strategy Group Performance Team Leicestershire County Council Town and Parish Councils
Background papers	None.

Recommendations	<p>A) THE PROPOSED SCHEDULE OF MEETINGS FOR 2015/16 BE AGREED.</p> <p>B) THE PROPOSED SCHEDULE OF COUNCIL MEETINGS FOR 2016/17 TO 2018/19 BE AGREED.</p> <p>C) THE PROPOSED SCHEDULE OF CABINET MEETINGS FOR 2016/17 TO 2018/19 BE NOTED.</p>
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1.0 BACKGROUND INFORMATION

- 1.1 Each year Council are asked to approve the schedule of meetings for the forthcoming year. The proposed schedule of meetings is attached at Appendix 1 to the report.
- 1.2 For reasons of administrative efficiency, the schedule of meetings for 2015/16 includes some dates for June 2016. In addition, at the request of the Leader, meetings of Council and Cabinet have been programmed up to the municipal year 2018/19. This is to enable members to have notice of these meetings well in advance.

2.0 MAIN FEATURES OF THE SCHEDULE

- 2.1 When compiling the schedule of meetings, regard has been had to the Council's service and financial planning timetable which includes the budget process, and the proposed meeting schedules of Leicestershire County Council and the Parish Councils within North West Leicestershire.
- 2.2 Meetings of the main committees have been programmed for the municipal year 2015/16 as follows:
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|--------------------------------|--------------------|
| Audit and Governance Committee | 4 |
| Cabinet | 9 |
| Council | 5 + Annual Meeting |
| Licensing Committee | 4 |
| Local Plan Advisory Committee | 5 |
| Planning Committee | 13 |
| Policy Development Group | 4 |
- 2.3 Please note that the Cabinet meetings are included in the schedule for information only as the frequency, dates and times of the meetings are agreed by the Leader.
- 2.4 The meetings of the Coalville Special Expenses Working Party are also included for information only as these dates are agreed by the Working Party.